

# 2012 Antelope Valley Fair Commercial Exhibit Space Application

Fair Dates are: **August 17 – August 26, 2012**

Thank you for your interest in being a commercial exhibitor at the Antelope Valley Fair. Please review the instructions carefully. If you have any questions regarding this application, please call the Commercial Vendor Office at (661) 948-6060 ext. 123. **Deadline** for application is **January 15, 2012** for **returning vendors ONLY**. **If you return your application after January 15, 2012 you will jeopardize retaining your same space and will be put on the waiting list.**

## Instructions for Completing Application

1. This application is neither an offer nor guarantee of space.
2. The list of products you are requesting to sell/display/promote/give away must be specific. If a contract is issued, it will be assigned on the basis of this list only, so please be thorough!
3. Items **Not Allowed**: Swords, laser pens, blinkies, knives, bumper stickers, balloons, squirt guns, drug use items, sexually explicit items, or any other items identified at the sole discretion of management to be dangerous or offensive.
4. If a contract is issued, the location of your booth will be determined by management. However, your preference is important so be sure to check the appropriate box. Locations are subject to change year to year depending on product, product duplication and layout changes.
5. Vendors shall not assign, sublease, or apportion the assigned space or any part thereof. The right to operate a booth on the Fairgrounds is nontransferable.
6. Vendors are expected to provide quick and friendly answers to any complaints by fair patrons, i.e., the prompt replacement of a damaged article, a refund of the customer's money if requested, etc.
7. Vendors are not allowed to collect donations or contributions for organizations during the Fair.
8. Conformance to the rules and regulations of the Antelope Valley Fair is required as stated on the Rental Agreement and all printed material. Rules are strictly enforced and any violation may result in termination of the contract.
9. Do not send money with this application. If and when a contract is issued you will be required to send in the payment according to the due date on the contract.
10. A recent photo of your booth(s) is required. Photos will not be returned. **Applications without photographs will not be considered if you are a new vendor.**
11. We will not accept personal checks within 30 days of the opening day of the event; **all payments must be cash, cashiers check, or money order after that date.**

**PLEASE NOTE:** This is an application **ONLY** and **NOT** a rental agreement. Please fill out completely and return to:

Commercial Exhibits Department  
Antelope Valley Fair  
2551 W. Ave. H  
Lancaster, CA 93536

Enclosures

ANTELOPE VALLEY FAIR  
2551 WEST AVENUE H  
LANCASTER, CA 93536  
**2012 COMMERCIAL SPACE APPLICATION**

**Check One:**    **New Applicant**     **Returning Commercial Vendor**

COMPANY NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL #: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**California State Board of Equalization number:** \_\_\_\_\_

If you are selling goods on site, this **APPLICATION WILL NOT BE PROCESSED OR CONSIDERED WITHOUT YOUR CALIFORNIA STATE BOARD OF EQUALIZATION NUMBER.**

Specifically describe the product(s) by category. If a contract is issued, it will be assigned on the basis of this list only. Please use other side if necessary. Please **PRINT**:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you have a product brochure or catalog of merchandise to be sold, please attach to application.

Have you participated at the Antelope Valley Fair?    Yes     When? \_\_\_\_\_    No

Where were you located?    Inside     or    Outside

Do you plan to:

Use a microphone or sound equipment for demonstrations? Yes  No

Give away products? If so, list items \_\_\_\_\_

Demonstrate your product? Yes  No  Conduct a drawing? Yes  No  (must be approved by Fair)

Would you like to request an **inside** or **outside** location?

Please mark 1st, 2nd or 3rd choice and size.

Inside \_\_\_\_\_    Inside Corner \_\_\_\_\_    Inside Outer Wall \_\_\_\_\_    Outside \_\_\_\_\_    Outside Corner \_\_\_\_\_

10x10 \_\_\_\_\_    10x20 \_\_\_\_\_    Other \_\_\_\_\_

**List previous Fairs/events in which you participated:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Fair provides inside pipe and drape setup, which includes one 8-foot back wall and two 3-foot side walls in the Commercial building. Displays may not exceed 8 feet high in the rear of the exhibit. Side partitions and /or display material shall not exceed 48 inches in height for a distance of 5 feet from the aisle. The remaining 5 feet (middle to back wall) shall not exceed 8 feet. No part of exhibit shall exceed 10 feet from wall to aisle or block the view of adjoining displays. The Fair **does not** provide tables and chairs. The fair provides a 10'x10' canopy for outside vendors. Side wall is **not** provided with canopy. Space is **strictly limited to within the canopy space only** – merchandise may not be displayed or stored outside of the canopy.

## INSURANCE REQUIREMENTS

Each contractor must provide the Antelope Valley Fair with proof of general liability insurance for no less than \$1 million dollars. Exceptions to this rule are Rodeo Events and Rough Stock events. Mechanical Bulls, Extreme Attractions, Orbitrons and Simulators are covered with general liability for \$2 million dollars. All motorized events are \$3 million dollars.

### Please check one of the following:

- Provided by my own carrier (original due in Concessions office by **July 15, 2012**)
- Provided through CFSA Master List
- Purchased from CFSA through the fair

### Name of insured business must match business name on this application.

Insurance certificate must name as additional insured, The state of California, The Antelope Valley Fair Authority, The District Agricultural Association, County Fair, The County in which the County Fair is located, Citrus Fair, or California Exposition and State Fair, their agents, directors, officers, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned. Insurance must be on file by July 15, 2012. Vendors without current insurance on file will not be allowed to set up.

## RULES & REGULATIONS DEPOSIT

A \$100 refundable Rules and Regulations deposit is required per contract. This deposit will be returned by mail to all vendors who follow the rules of the Antelope Valley Fair contract and the Exhibitors Handbook. **Please do not send the rules and regulations check with the application.** Once you have been accepted and a contract is issued, the rules and regulations deposit is due with the contract amount. The deposit will be returned by mail within 30 days of the end of the event.

## UTILITY REQUIREMENTS

If your electrical needs are in excess of 110 volts or 15 amps please indicate:

Voltage: \_\_\_\_\_ Amps: \_\_\_\_\_

Does your display require:  Water  Sewer

Note: **Electrical** shall be **limited** to 15 amps per 10 x 10 space. Your 15 amps of electric are included in your vendor space. Fair management reserves the right to meter each vendor and any increased usage, unless pre-approved by management, is subject to a surcharge.

## RVs

Will you require RV space?  Yes  No (Upon availability)

## CREDENTIALS

Credentials for exhibitors will be issued as follows, for a nominal fee: twenty (20) daily gate passes per one hundred (100) square feet and 20 **parking** passes **per contract**. Credentials for exhibitors will be available for pickup in the Administration Office Monday prior to opening day. Credentials are for the use of the Exhibitor and his employees only.

**Exhibitors are expressly prohibited from selling, duplicating or reissuing admission credentials. NO EXCEPTIONS!** Anyone found in violation of this policy may be asked to vacate immediately without a refund of space fees. A credential is a one time admission ticket which allows one person only through the admission gates. Anyone who will be leaving the Fairgrounds and returning the same day may do so by having their hand stamped before leaving the admission gates.

***NOTE: THERE WILL BE ASOLUTELY NO REFUNDS WITHIN 30 DAYS OF OPENING DAY OF THE EVENT OR ONCE THE APPLICATION HAS BEEN ACCEPTED. NO EXCEPTIONS!***

**I have read the entire application and certify all information provided by me in this application to be true and accurate to the best of my knowledge.**

By (Please Print) \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_

# 2012 Antelope Valley Fair and Alfalfa Festival Rate Schedule

## Commercial Exhibitors Standard Size Booth 10' x 10' (RATES SUBJECT TO CHANGE)

Commercial Building	Outside Locations 10 x 10
Corner                    \$950	Corner   \$1,050.00
Inline                    \$850	Inline   \$1,000.00
Outer Wall Inline   \$900	<b>(canopy provided by Fair)</b>
Outer Wall Corner \$1000	

- NOTE: No EZ ups are acceptable.
- Vendor must provide own side walls for outside booths.

Please **do not send any money** with your application. This is a guideline of the additional fees that we charge.

Electrical 110 Volts with 15amps (included in space rental) – Any **additional** electrical use will be billed on an individual basis.

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**\*\* Rates subject to change. \*\***

RV Parking    (Rate subject to change)	\$25.00 (per day)
Rules & Regulations Deposit (Per Contract)	\$100.00 (refundable)
Stock Truck Parking (permit only)    w/electric	\$150.00
w/o electric	\$50.00
Golf Cart (permit only)	\$100.00
Telephone (available inside only)	\$175.00
Insurance – Commercial ( <b>Purchased from CFSA through Fair</b> )	\$120.00
(Rate subject to change at any time per CFSA)	